

Mrs. White  
English II  
Policies and Procedures 2022-2023  
Join Remind: text @hcach8 to 81010

**Grading Policy:** 50% daily grades, quizzes/ 50% tests and final essay grades

Students can expect one major grade each six weeks to come from a writing assignment that has gone through the writing process of planning, rough draft, editing and revision.

I will post weekly lesson plans with links to any needed resources on Google Classroom. Any digital assignments will be turned in through Google Classroom, as well.

We will use Quizlet for vocabulary practice/study, and Commonlit for reading practice. All will be linked to Classroom.

**Students can expect a vocabulary quiz every Monday.**

This year's focus for literature is World Literature. Major works that we will study include Elie Wiesel's *Night*, and William Golding's *Lord of the Flies*.

**Late work policy:** 10 point deduction for each day's delay, and work will not be accepted later than 3 school days after the due date. If a student has extenuating circumstances, such as a lengthy illness, this policy can be flexible.

**Writing growth policy:** Because writing is a process, and my goal is for each student to grow in this area, a student may revise and edit a major grade essay that receives less than an 85, with a maximum grade improvement of 90. This provision is dependent upon the student having attended to suggestions already made during the writing process. All of our essays will require a rough draft turn-in on Google Classroom, where I will make suggestions for revision, and point out any major flaws. Those revisions must be put into place before the final draft is turned in if a student wishes to take advantage of this option. Google Drive is a wonderful tool, as no paper can be lost, and we have a record of every suggestion and revision. It allows me to monitor student progress throughout the writing

process, so that by the time a student turns in his or her final product, there have been multiple opportunities for feedback.

**Redo policy:** Students must come to a tutorial to address a failed test **BEFORE** an opportunity for a redo will be made available. Redos for failed tests will consist of a written response in which the student expresses the concept of the missed material in paragraph form. I do not provide a “corrections” type of redo. If you miss it the first time, obviously there needs to be a different approach to learning the second time. Written responses provide this opportunity.

For vocabulary quiz redos, students will receive a reconfigured quiz over the same material.

There is no “redo” for missed warm-ups. These assignments are done first thing in the period, and are often done as a class. Students are encouraged to ask questions to get it right, so “missed” warm-ups are an indication of a lack of engagement on the part of the student.

**Behavioral expectations:** Be on time with necessary supplies and a teachable attitude. Respect your peers, yourself, and me. Always give your best effort. I will do the same for you. Phones are to be turned off/ silent and deposited in the phone holding area on the cabinet door. No phones allowed on your person.

**Tutorial Opportunities:** I will be available each morning from 7:40 until 8:00, as well as after school until 4:30 Tuesday, Thursday, and Friday. If a student needs a longer tutoring session, we can arrange for it. Be advised, however, that if a student waits until the end of the six weeks to attend a tutorial, I will not be rearranging my schedule for a lengthy session. It is the student’s responsibility to take care of areas of confusion as they occur, and not wait until his or her grade is hanging in the balance to address a need.

**Supplies needed:**

1 inch binder, with notebook paper and 5 dividers  
Highlighters  
Pens and pencils  
Kleenex if you can, please and thank you!